

### **ELAN template for a monologue file**

- Put the template file into the same folder where you store your sound recording.
- Open ELAN
- File → New
- Send the media file to the right window
- Then, within the same window, click on template. Locate the folder with your ELAN template (this template has an .etf extension) and send it to the right.
- When both files (sound + template) are in the right window, click OK.
- Now, the speech tier gets the text.
- To start with 'chopping' words, this must be done on the words tier.

### **How to create this template (for those who want to try)**

- Make a new ELAN file by opening a sound file
- Go to Type
- Change Linguistic type default, type name speech and prompt
- Click right mouse on default → change attributes and rename to speech
- Go to Add type and in type name write words, further choose stereotype time subdivision.
- Then go to Add new tier, in tier name type words and as a parent tier choose speech!
- Again, go to Add type and in type name write gloss. Further choose stereotype time subdivision and close.
- Then, go to Add new tier, in tier name type gloss and as parent tier choose words.
- Finally, in Add new tier, make a new tier called translation. Now, no parent is needed. → Have a look at show in hierarchy